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Your choice: Select from our substantial collection of modules OR allow us to customize a module that meets your specific requirements.

NOTE: We are also ready to be briefed and our top instructional design team will create a bespoke elearning module for maximum business impact.



Lead a Virtual Team

How To Successfully Lead a Blended Team

One of the greatest challenges as a leader is successfully managing a team that's not physically together. If you work with a blended (or hybrid) team, with some team members working remotely and some in a physical office space, you need to know how to overcome the challenges that come with communication, productivity and working in a cohesive way. Avoiding an 'us vs them' culture and the conflict that comes with it is key. We'll show you the micro-skills to adopt to successfully lead and communicate with your team to work cohesively and achieve their goals - no matter where they are located.



Lead a Virtual Team

Keeping Motivation High In Your Virtual Team

We know that managing a virtual team comes with many challenges not faced when teams are co-located, but one of the biggest is maintaining motivation. There's more room for error, a greater chance of misinterpretation, miscommunication and misunderstanding intentions - all which can lead to feelings of exclusion and a disjointed team culture. And when motivation drops, productivity soon follows. And that's where you need to set up. In this session, you'll learn the essential set of micro-skills needed to keep motivation high and to ensure the team drives collectively to achieving the team vision and purpose.



Lead a Virtual Team

Training your Virtual Team

We all know that effective training is an essential part of upskilling and company progress. But doing so remotely can be challenging. Whether there are new systems and processes that have to be introduced to the company, or you need to train and improve the skills of your team, you'll need the right tools and techniques to ensure effective training. This session will show you how to do it, providing you with the practical, easy-to-follow framework for successful training. This will be your guide on improving the skills of a distributed, remote team.



Lead a Virtual Team

Run a Successful Virtual Team Meeting

Running online meetings is no piece of cake. But with the right approach and energy, you can master them. Yes, you CAN develop strong facilitation skills for virtual meetings. Yes, you CAN ensure that you lead morning stand-up meetings, buzz sessions, briefings and any meeting in a structured way that still maintains attention, participation and engagement.

We'll show you how to engage your team by creating a strong presence that ensures no one drops off or gets lost along the way. These tools will help you gain credibility with them and build a team that is fully accountable for their action plans.



Lead a Virtual Team

The First Time Leader of a Virtual Team

Being promoted is great. But stepping up from the role of colleague to team leader comes with its challenges – especially in a virtual environment where you may not even have the opportunity to meet your team members face-to-face. It is challenging to step up from being a colleague to being a team leader. In this session, you'll learn the tools to become a strong leader who can take on the demands of virtual team leadership with strong communication skills, innovative approaches, and strategies that motivate.



Lead a Virtual Team

Boost Virtual Team Collaboration

What's in it for you: Virtual teams who aren't collaborating efficiently and effectively up to 17% of their productivity. Over time, that adds up to a substantial loss that no team can afford. You certainly don't want the downside of a virtual team environment to outweigh the positives.

Join this module to gain skills in setting up new communication norms and building an operating playbook that works for your team.



Lead a Virtual Team

Onboarding a New Team Hire Virtually

Here are some frightening statistics: Did you know that half of all hourly employees leave new jobs in the first 120 days? Avoid the traps that make onboarding your new team hires so challenging. Start things off on a positive note to increase the probability that your new employee will stay in the organization.



Lead a Virtual Team

How to Successfully Lead your Team through Change

Change can be one of the biggest downfalls to reaching business goals and achieving success. The research varies, but on average, 70% of change initiatives fail. Why? One of the biggest factors is that leaders themselves aren't prepared for the changes and don't have practical skills needed to lead their team through change. Forget about all the theories around change for a second, the one thing that's the key to success is YOU. For change to succeed, you, as the team leader, need to drive belief in the change, and employee buy-in and commitment to enact it.

We'll show you how to prepare yourself to be a strong leader who recognizes the process of change and successfully transitions so that can lead your team through the process.



Lead a Virtual Team

How To Successfully Lead a Virtual Team

How do you successfully lead when NO-ONE is in the same room together (or even in the same time zone)? The greater the physical distance between team members, the greater the challenges. Not only do you have the risk of 'misattribution', but there is the very real danger of communication issues, disruption due to unnecessary friction, and so much more. In this session, we'll go through the risks and the strategies you can use to overcome all challenges with leading a virtual team to ensure all team goals are achieved. We'll show you how to achieve cohesion and strong connections between team members who don't have any opportunity for 'water-cooler' talk and in-office interactions.



Tools and Techniques

Keep The Energy High

How do you hold attention and keep energy high in workshops, seminars and training sessions? Yes, it's challenging, but it can be done. We'll show you the techniques and activities your trainers, facilitators, team leaders, HR professionals and leaders of in-person workshops and virtual training, webinars and classes can use to ensure engagement and audience participation is kept high throughout.

These activities will energize and re-invigorate your induction programs, team meetings, company or college learning programs and conference sessions.



Tools and Techniques

The Engagement Activities Toolkit

Strong employee engagement starts at the front-line, with you as a strong, confident leader. You have the power to create great employee experiences every day, and with the right tools, techniques, and leadership skills, you can – in a very short period of time – create a culture where your team is more connected, more motivated and more likely to achieve their KPIs. This is the first section of activities that you can introduce to ensure that your team has a positive climate.



Tools and Techniques

Tools To Maintain Virtual Teams Engagement

How do you keep momentum and engagement high when leading a virtual team or a hybrid team that has some members in a physical workplace and others working remotely? Gamification is the easy (and fun) solution that can increase participation and remove any feelings of isolation and loneliness that can contribute to loss of motivation and engagement. In this session, we'll show you how play can be an incredible motivator that combines problem-solving skills with high energy and enjoyable tasks and activities.

You'll learn how to build your toolkit of engagement strategies to ensure everyone in your team feels included and motivated, and gain the practical tools and techniques to energize your team when needed.



Tools and Techniques

20+ Engagement Tools for Virtual Meetings or Training Sessions

We've all been in sessions where we have easily become distracted. The presenter talks endlessly and there is no engagement or interaction. You definitely don't want to be seen as a team leader or facilitator who simply puts everyone to sleep. You are determined to inject interactive ways of engaging your team or your participants so that they focus on your key messages. Join this 15 minute module to gain the skills you need to be an effective trainer, facilitator or team leader who involves all participants.



Tools and Techniques

Implement Project Management Frameworks – Including Agile!

Successful project managers use key frameworks to improve their team's workflow. Examples are: waterfall, lean, scrum and critical path. Join us in this module as we explore what these project frameworks are and how you can select the most appropriate framework for the project that you are working on with your team. The ultimate goal is to boost your team's productivity – and by selecting an appropriate framework you will improve the way in which you lead projects to a successful outcome.



Tools and Techniques

Introduction to Project Management

No matter what field you work in, project management plays a significant role. From engineering and construction to marketing and software development, new projects demand effective project management.

But what does project management actually entail? What's the difference between a manager and a project manager? And what are the skills involved?

In this course, you'll learn the fundamentals of project management, including what it is and what unique competencies project managers balance. You'll also gain a comprehensive understanding of the impact project management can have on the project team and on the organization as a whole.



Tools and Techniques

Time Management - When You Work from Home

Join this course to learn more about what you can do to improve your time management techniques – particularly when you work from home. Adopt the mindset of highly productive work teams so that you achieve your objectives and set yourself up to be both efficient and effective.

Follow these 10 practical guidelines to manage yourself and your time to achieve high levels of productivity.



Tools and Techniques

Communicate with Empathy When Talking to Customers

The ability to use empathy is identified as the key differentiator in creating a high level of customer service. In this module we explore more about what empathy is and how you can apply these skills when you speak to callers.

We will learn more about why it is so important to use empathy when dealing with callers. We will show you the 3 key skills for developing empathy and give you confidence to adjust your thinking and your communication for a range of diverse callers.



Tools and Techniques

Mastering Virtual Presentations

Presenting to your team when you're in a room together is one thing. Presenting to them through a computer screen is another thing entirely. And if you're presenting via one of the digital platforms such as Zoom or Microsoft Teams, creating a strong digital presence is essential. While the same presentation rules apply, you need to be prepared to deliver a dynamic, confident performance in a structured and engaging way to ensure it's impactful and memorable.



Communicate as a Leader

Become a GREAT Coach

Here's a crazy statistic: Bersin by Deloitte estimates that today's skills only have a shelf-life of 2 ½ to 5 years. Be the leader your team needs to overcome this. By providing the right coaching and development opportunities, you can count on stronger employee engagement, greater productivity, and increased retention due to constant training and development.



Communicate as a Leader

Communicate with Empathy – For Leaders

The ability to use empathy is identified as the key differentiator in developing high level leadership skills. In this module we explore more about what empathy is and how you can apply these skills when you communicate with team members and other colleagues.

Learn more about why it is so important to use empathy when holding conversations where you need to provide feedback. We show you the 3 key skills for developing empathy and give you confidence to adjust your thinking and your communication for a range of diverse team members.



Communicate as a Leader

Lead Yourself Through Change

This module is an essential part of your change leadership journey. It's not just about your team – it's up to you as well to navigate through the change process so that you are in a stronger position to lead your team.

The one key ingredient is to build your own resilience. That is your definitive way of ensuring that you survive and even thrive in a change environment. This module provides you with practical guidance in building your resilience 'muscle' so that you deal with all the change challenges that could come your way.



Communicate as a Leader

Communicate with Confidence

Great communicators make great leaders. Why? A powerful message conveyed with conviction inspires confidence in your leadership, and your team is more likely to see you as the leader they are prepared to follow. This then fosters a positive team culture where team members feel valued, and everyone is clear on expectations and accountability.

In this course, we'll show you how to build your confidence and delivery with essential tools and frameworks for effective communication for any situation. Our practical models, examples and guides will show you how to apply these tools in your own workplace to prepare, plan and frame up team meetings and the messages you need to get across to your team clearly and confidently.

Contact us with questions
or to schedule a demo.

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